

Families, Education, Preschool and Promise (FEPP) Levy

Request For Qualifications (RFQ) Webinar Info Session Wednesday July 10, 2019

Investment Area	K12 & Community Based
Investment Type	Culturally Specific & Responsive – Mentoring Services
Funding Start Date	School Year 2019-2020
Funding Process	Request for Qualifications
Eligible Applicants	Community-based organizations who provide mentoring services and supports

What to Expect from this Webinar



- I. Families, Education, Preschool, Promise Levy Overview
- II. Our Best Context
- III. Request for Qualification (RFQ)
 - a. *Overview & Purpose*
 - b. *Roster Selection*
 - c. *Application Elements*
- IV. Key Dates and Information



2018 FEPP Levy Goals

Through the FEPP Levy, the City of Seattle, families, and community will partner to advance educational equity, close opportunity gaps, and build a better economic future for Seattle students.

Investments will provide:

Preschool

- High-quality early learning services that prepare students for success in kindergarten

K-12

- Physical and mental health services that support learning
- Academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation

Post-Secondary

- Post-secondary opportunities that promote the attainment of a certificate, credential, or degree

2018 FEPP Levy Priorities and Principles



Priorities	Principles
<ol style="list-style-type: none"> 1. Invest in Seattle children, students, families, and communities that have been historically-underserved to increase access to educational opportunities across the education continuum. 2. Establish agreements with community-based organizations, the Seattle School District, Public Health – Seattle & King County, Seattle Colleges, and other institutional partners to allow data-driven and outcomes-based decisions. 3. Implement evidence-based strategies and promising practices to improve program quality and achieve equity in educational outcomes. 4. Improve program instruction and quality and develop sustainable infrastructure through access to capacity-building opportunities for historically-underserved Seattle communities. 	<ol style="list-style-type: none"> 1. Prioritize investments to ensure educational equity for African American/Black, Hispanic/Latino, other students of color, and students from historically-underserved groups. 2. Ensure ongoing and authentic student, family, and community engagement. 3. Maximize partnerships with cultural and language-based organizations. 4. Ensure Levy proceeds are supplemental and complementary to existing public funding structures and services; funding is never used to supplant state-mandated services. 5. Implement competitive processes to identify organizations to partner with the City to deliver services to children and youth. 6. Implement accountability structures based on student outcomes, performance-based contracts, performance-based awards, and practice continuous quality improvement. 7. Provide financial support that increases access to expanded learning opportunities and the affordability of services for families and educators. 8. Report annually on investments, access to services, and progress toward achieving educational equity.



2018 FEPP Levy Investment Areas



Preschool and
Early Learning

K-12 School &
Community

K-12 School
Health

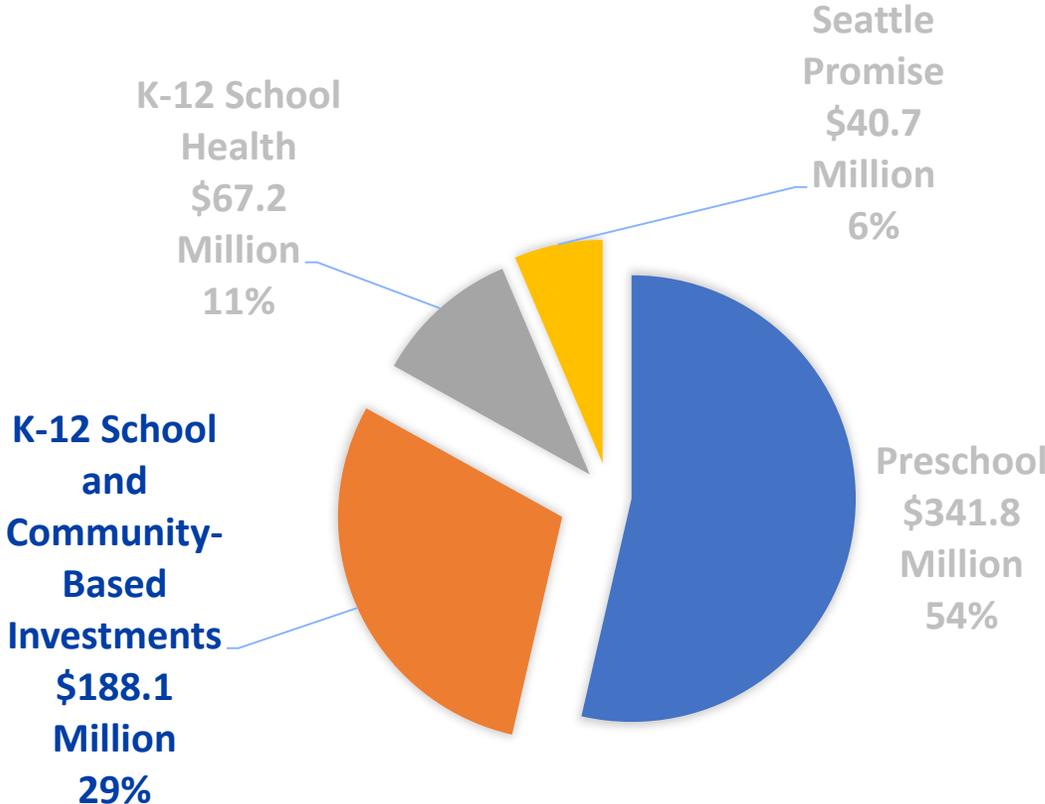
Seattle Promise



K-12 & Community



K12 and Community investments offer **supplemental services** focused on **closing opportunity gaps** for the highest needs students, schools, and communities with a particular focus on **college access and job readiness**.



Our Best: Seattle's Commitment to Young Black Men and Boys

Our Best Context (1 of 3)



Mission

Improve life outcomes for young Black men and boys ages 0 to 35 through system changes, policy leadership, and strategic investments in education, health, safety, economic mobility, and positive connections to caring adults.

Vision

By 2040, young Black men and boys are flourishing, living with dignity and reaching their fullest potential by accessing Greater Seattle's robust landscape of opportunities.

Web (beta):

www.seattle.gov/education/big-initiatives/our-best

Our Best Context (2 of 3)

OUR BEST ADVISORY COUNCIL (OBAC)

- A diverse group of local leaders of African ancestry (diaspora) responsible for delivering recommendations to the Mayor and City leadership for achieving the long-term goals of Our Best.
- Shaped the creation of the CSR investment opportunity and funding areas.



Our Best Context (3 of 3)

CULTURALLY SPECIFIC & RESPONSIVE INVESTMENTS

- All investments were either specifically proposed or **significantly influenced by the OBAC.**
- CSR investments represent **the first example of the City embedding racial equity through targeted universalism in the Levy's history.**

RFQ Overview & Purpose

RFQ Purpose and Overview (1 of 4)

PURPOSE OF THIS RFQ

- **Solicit competitive proposals from qualified community-based organizations (CBOs)** to provide culturally-anchored and responsive mentoring services and supports.
- **Develop a roster of CBOs** that provide culturally-anchored and responsive mentoring services and supports.

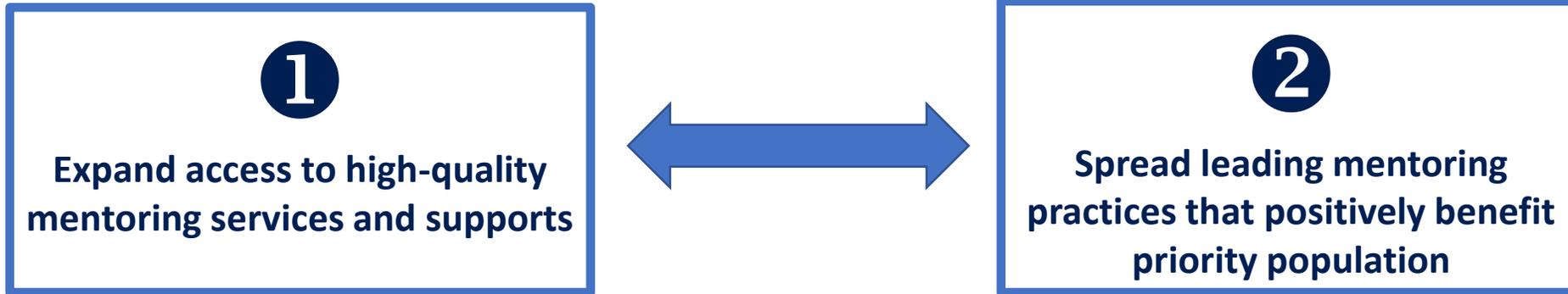
RFQ Overview and Purpose (2 of 4)

PRIORITIES FOR THIS RFQ

- **Equitable funding** (this opportunity is exclusively for CBOs)
- **Racial equity** – Service provision to historically underserved groups, *with prioritization for young Black/African-American men and boys*
- **Equity values/principles** – CBOs that apply will need to demonstrate the following:
 - ✓ *Cultural competence*
 - ✓ *Cultural responsiveness*
 - ✓ *Cultural relevance*
 - ✓ *Cultural accessibility*

RFQ Overview and Purpose (3 of 4)

KEY PROGRAM ELEMENTS



EXAMPLES

- *Group mentoring;*
- *Healing-centered mentoring, linked to academic learning, intergenerational relationship-building, social emotional development and/or racial identity;*
- *High quality one-to-one mentoring, linked to academic learning, intergenerational relationship-building, social emotional development and/or racial identity; and*
- *Culturally responsive training and professional development supports for mentors.*

RFQ Overview and Purpose (4 of 4)

OUTCOMES (DESIRED PROGRAM RESULTS)

- Mentee/student program participation rates
- Mentor-mentee matching
- Mentor-mentee relationship-building and satisfaction
- Quantity of mentoring activities (group and/or individual)
- Increased school attendance rates (mentee/students)
- Mentee/student passing core courses (with grades of C or better)
- Mentee/student exposure to career interests

RFQ Roster

RFQ Roster (1 of 4)



ELIGIBILITY

<ul style="list-style-type: none">• Focused implementation and prioritized support to young Black/African-American men and boys and/or other historically underserved groups	<ul style="list-style-type: none">• Demonstrate a clear commitment to targeted universalism
<ul style="list-style-type: none">• Use culturally responsive practices, pedagogy or exemplary curricula	<ul style="list-style-type: none">• Have staff or an implementation team that reflect the priority population for this investment
<ul style="list-style-type: none">• Geographically located in areas of high concentration of the priority population for this investment	<ul style="list-style-type: none">• Utilize the local community as an extension of the classroom learning environment
<ul style="list-style-type: none">• Utilize authentic student leadership and development in implementation	<ul style="list-style-type: none">• Have capacity to collect, analyze, and evaluate data
<ul style="list-style-type: none">• Governance structure that provides oversight on organizational budget, operations, and data	<ul style="list-style-type: none">• Track record of achieving positive outcomes for young Black/African-American men and boys and/or other historically underserved groups (academic and/or non-academic) (academic and/or non-academic)
<ul style="list-style-type: none">• Use professional development that is culturally responsive throughout the contract period;	<ul style="list-style-type: none">• Ability to leverage multiple funding sources to maximize impact.



RFQ Roster (2 of 4)

DESIGN & DURATION

- Accepted CBOs will be **approved for a two-year period.**
- Accepted CBOs will be **required to participate in ongoing PD activities** to maintain roster status and subcontracting eligibility.
- **DEEL will facilitate “match-making” between schools* and CBOs** during fall quarter in SY 2019-20 (to ensure congruence between services and school need).

**Schools include: Aki Kurose Middle, Denny Middle, Mercer Middle, Interagency Academy High*

RFQ Roster (3 of 4)

PARTNERSHIP WITH SEATTLE PUBLIC SCHOOLS (SPS)

Following acceptance to the roster and prior to operating in schools, CBOs must:

- **Have a contract/agreement in place with SPS**, likely a Personal Service Contract (PSC).
- **Follow SPS background check requirements**, [detailed here](#). Organizations may use their own background check service if it is compliant with SPS requirements.
- **Have staff complete the [adult sexual misconduct training video](#)** unless, they provide their own training on adult sexual misconduct.
- **Have insurance** with at least \$1 million in general liability coverage.

RFQ Roster (4 of 4)

REMOVAL

- **DEEL reserves the right to remove agencies.**
- **Reasons for removal may include actions or behavior that could be harmful to students, schools, or the community.**
- **Examples include, but not limited to: Inappropriate behavior or language in school settings, behavior that violates school rules, unlawful activities, and/or lack of participation in PD activities.**

The RFQ Application

Phase I: RFI Application - Instructions to Applicants

A complete RFQ submission will include:

- Attachment 1: Cover Sheet
- Attachment 2: Application Narrative
- Attachment 3: Work Sample
- Attachment 4: Labor Practices and Policies

Attachment #1: Cover Sheet

ATTACHMENT 1: Cover Sheet

K-12 School and Community-Based Investment: Culturally Specific and Responsive Mentoring

Community-Based Organization Information:

CBO Name:	
CBO Address:	

Community-Based Organization Staff Member Contact Information:

Name:	
Day/Work Phone:	
Email Address:	

Secondary Staff Member's Contact Information:

Name:	
Title:	
Day/Work Phone:	
Email Address:	

Attachment #2: Application Narrative

3 PURPOSES OF THE NARRATIVE

1. **Share your unique candidacy** for achieving the goals of the RFQ.
2. **Give evaluators a deeper understanding of your unique experience, expertise and capacity** to deliver effective mentoring services and supports.
3. **Help determine your readiness to participate in this new funding opportunity and process** and ultimately implement strategies in collaboration with DEEL and other partners.

DIRECTIONS

- **Formatting:**
 - *No more than six (6) pages*
 - *Single- or double-spaced on 8 ½" x 11" paper (typed or word-processed)*
 - *Size twelve (12) font with 1-inch margins*
 - *Page-numbered, single- or double-sided*
 - *Stapled with all other attachments*
- **Responses:** Should be specific and address only the required components.
- **Do not need to rewrite questions.**
- **Clearly label each section** utilizing the headings.

Attachment #2: Application Narrative



Section	Max. Pts.	# Pages
1. Mentoring Program	40	2
2. Past Experience and Demonstrated Ability	20	1
3. Organizational/Administrative Capacity	15	1
4. Cultural Competency and Responsiveness	20	1
5. Planning for Challenges	5	1
Total	100	6



Attachment #3: Work Sample

EXAMPLES:

- Project plan
- Calendar of events
- Curriculum modules and/or lesson plan.

DIRECTIONS

- Applicants must submit a work sample or product that is representative of the services they provide.
- It should indicate, at minimum, major tasks, activities and objectives for a 6-12 month period of services.

Attachment #4: Labor Practices and Policies

(Page 16 in RFQ Packet)

The City values agencies that work to prevent labor disputes, which may lead to work stoppages or adversely impact the ability of FEPP Levy-funded programs to achieve intended outcomes.

Is your agency committed to avoiding labor disputes that disrupt services? Does your organization have standard practices and policies that uphold this principle? If so, please briefly describe.

Key Dates & Important Information

RFQ Timeline

Phase 1: Application Development & Timeline

RFQ Application Opens	<i>Monday July 1, 2019</i>
Webinar Informational (Session 1)	<i>Wednesday July 10, 2019</i>
In-person Informational (Session 2)	<i>Thursday July 18, 2019</i>
In-person Informational (Session 3)	<i>Thursday July 25, 2019</i>
Technical Assistance Workshops	<i>TBD</i>
RFQ Application Due Date	<i>Friday August 9, 2019</i>

Phase 2: Evaluation

Application Reviewed and Scored by Panel	<i>Mid-late August</i>
CBO Interviews and Site Visits (Optional)	<i>TBD</i>
Notification to All Applicants	<i>Early September</i>

Next Steps - Recap

- **July 18, 2019** – Info Session #2 (in-person) @2100 Building (2100 24th Ave. So.) from 2:30 – 4:00 p.m.
- **July 25, 2019** – Info Session #3 (in-person) @Douglas Truth Library (2300 E. Yesler Way) from 2:30 – 4:00 p.m.
- Schedule one-on-one technical assistance (TA) sessions with DEEL staff
Interested organizations may schedule TA by reaching out to mei-li.thomas@seattle.gov
- **5:00 Friday August 9** – Due date for complete applications (submitted electronically or in paper form).

Important Information

Applications may be submitted electronically or in paper form. **All attachments must be received on or by or before 5:00 p.m. Friday August 9, 2019.**

- **Electronic submissions.** Deliver to: Education@seattle.gov

Please use the following naming convention in the subject line of your email and for the electronic files attached:

[Organization Name] – CSR Mentoring RFQ

Example: ABC Organization – CSR Mentoring RFQ

- **Paper submissions.** Deliver to:

By Mail

Seattle Dept. of Education & Early Learning

CSR Mentoring RFQ

PO 94665

Seattle, WA 98124-6965

By Hand

Seattle Dept. of Education & Early Learning

CSR Mentoring RFQ

Seattle Municipal Tower

700 5th Avenue, Floor 17

Seattle, WA 98104

Questions?

Please direct submission process questions to education@seattle.gov and include “Question – CSR Mentoring RFQ” in the subject line.